

# My Career Plan

Follow these three steps to help you create YOUR career plan! The earlier you start, the easier it will be down the road.

## Step 1: Know what it takes.

Use the *Occupation Outlook Handbook* at [www.bls.gov/oco/](http://www.bls.gov/oco/) to help fill out the occupation information below.

### Career Goal

What do you want to be?

My career goal is to become a \_\_\_\_\_.

What will your chosen profession require you to do?

As a \_\_\_\_\_, I will be required to perform the following duties/responsibilities:

### Requirements

What educational requirements does your chosen profession demand? (Bachelor's, Doctorate, certification, licenses)

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

What skills are required for your chosen profession? (Personality traits, character, education, knowledge, etc.)

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### Current Skills and Interests

What skills, interests, abilities do you possess right now that will help you achieve your career goal? (high school classes you are taking, summer jobs you've had, skills learned in class or at home)

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

